

ANALYSIS OF PROCESSES UNDERTAKEN BY OPTION

✓ - parts of the process that would be delivered by Peterborough City Council (PCC)

+ - parts of the process that would be delivered by SKDC

PROCESS	PCC OPTION 1	PCC OPTION 2	PCC OPTION 3	STAND ALONE
Face to face contact – complete housing application form and provide advice on CBL	✓	+	+	+
Telephone contact – complete housing application form and provide advice on CBL	✓	+	✓	+
Management of housing register – priority/points/bands etc	✓	+	✓	+
Initial voids management – termination of tenancy and voids work etc	+	+	+	+
Advertising property – compilation of adverts, website updates, data collection and assisted bidding for the vulnerable etc	✓	✓	✓	+
Assessing application, checking suitability and validation of potential tenants and shortlisting	✓	✓	✓	+
Viewing (3 applicants per property)	+	+	+	+
Sign up and setting up of new tenancy	+	+	+	+
Providing statutory housing advice (homeless function)	+	+	+	+
COST	348,370	294,024	317,909	328,268
+ / - (compared to current costs of £317,130)	+ 31,000	- 23,000	+ 1,000	+ 11,000

